



VENDOR APPLICATION

All applicable categories must be completed

All vendors must fill out an Application/Application Renewal annually. To reserve a tent, all vendors must submit all application materials and payment no later than **May 1st, 2022**.

Business Name:

Primary Contact's Name:

Address:

City:

State:

Zip:

Work Phone:

Cell Phone:

E-mail:

Website:

Emergency Contact:

Name:

Phone Number:

Vendor Identity

- Farmer
- Prepared Food Vendor/Food Truck

Market Products (check all that apply).

(Remember, selling of fresh or frozen meat or fish is NOT allowed.)

- Produce (fruits, vegetables, herbs)
- Dairy products
- Baked goods
- Honey
- Prepared Meat Products
- Nursery Stock/Plants
- Value-added foods (jam, jelly, etc.)
- Cut flowers
- Prepared Foods (please describe):
- Other (please specify):

If selling prepared foods, Facility License #'s:



Contact's Name:

Cell Phone:

Relationship:

Contact's Name:

Cell Phone:

Relationship:

Contact's Name:

Cell Phone:

Relationship:

Contact's Name:

Cell Phone:

Relationship:

Are you selling as a cooperative?

If yes, name of Cooperative:

Farm Information (Must be completed by all growers except Co-ops):

List postal addresses of all sites where items sold in the WSUFM under your business label are produced.

Property 1

Farm/Business:

Address:

Phone:

Types of products:

Property 2

Farm/Business:

Address:

Phone:

Types of products:



Property 3

Farm/Business

Address:

Phone:

Types of products:

Property 4

Farm/Business:

Address:

Phone:

Types of products:

Market Calendar

To help us plan for the WSUFM, please check all dates you wish to participate at the market (check all if you wish to participate at all). Please keep a copy of this schedule for your records.

June	1st	8th	15th	22nd	29th
July	6th	13th	20th	27th	
August	3rd	10th	17th	24th	31st
September	7th	14th	21st	28th	
October	5th	12th	19th	26th	

VENDOR FEES

The 2022 Wednesday market runs from June 1st to October 26th, a total of 22 days. Vendors may sign up for the entire season or for specific pre-identified market dates. For those signing up for the entire season or majority of market days, the annual tent rent is due no later than **May 1st, 2022**. For those vendors paying for the entire market season in advance, two free market days will be provided. Payment from vendors signing up for specific market days will be collected monthly (on the first market day of the month) or in advance.

Payment of tent rental fees may be made by cash, check, or money order. Tent fees are payable to “Wayne State University”.

NSF checks will be charged \$25 per check plus any bank fees. Returned check fees must be paid in full prior to renting future space.



Vendor Category	Sign up for the entire season in advance and pay, per tent*	Per tent, per day
Farmer/Grower	\$500	\$25
Prepared Food/Food Truck	\$900	\$45

*Includes two free market days

Vendors who pay for the entire market season will get preferential consideration to participate at the WSUFM. Your location at the WSUFM will be assigned to you upon your arrival at the market. Every attempt will be made to preserve your stall location through the entire season only if you've paid in advance for the season.

AGREEMENT

I have received a copy of the Wayne State University Farmers Market Rules and Regulations for 2020 and agree to comply with them. I understand that if I fail to do so, WSUFM reserves the right to immediately and permanently ban me from selling at the WSUFM.

I acknowledge that WSUFM reserves the right and authorizes all WSUFM staff to enforce Market Rules and Regulations.

I further swear that all information provided to WSUFM either with this Vendor Application or otherwise is complete and correct.

I understand and agree that violation of the Rules and Regulations or falsification of any of the terms of this contract will result in immediate and permanent loss of permission to sell any product at the WSUFM.

I understand that Wayne State reserves the right, in its sole discretion, to reject Vendor applications or deny the opportunity to participate in the WSUFM.

I agree to hold WSUFM harmless and indemnify them for any type of injury that may take place at or arise from my participation in the WSUFM.

I understand that I am responsible for providing my own liability insurance coverage; WSUFM will not pay for or provide liability insurance for me.

If signing for a business or cooperative, the individual signing this application and agreement has the authority to do so.

This application is valid for the 2022 season (June 6th – October 26th, 2022).

Please check you have completed the following and included it in your package

- Completed market application
- Vendor's contract, signed and dated
- Copy of recent W-9
- Proof of insurance (\$1,000,000 in general liability coverage; Wayne State University named as additional insured)
- Copy of valid food establishment license (only applies to vendors selling prepared/processed foods.)
- EBT/Bridge Card agreement
- DUFB agreement (only applies to vendors selling fresh fruits and vegetables)
- WIC Project FRESH/Senior Project FRESH agreement (only applies to vendors selling fresh fruits and vegetables)
- Market Voucher Program Payment

Signature of Applicant:

FOR INTERNAL USE ONLY

Date Application Received:

Is Application complete?

Pending materials:

Signed:

Date:

Camille Bedford, Market Manager

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